

BISHOPSTONE GROUP COUNCIL

To all members of the Council, you are hereby summoned to attend a meeting of
Bishopstone Group Parish Council to be held on
Wednesday 12th October 2022 at 7.00 p.m. in Village Hall

Agenda

1. **To receive apologies for absence.**
2. **To receive declarations** - Disclosable Pecuniary, Non- Disclosable, Pecuniary and Non-Pecuniary interests plus written requests for dispensation.
3. **Report from local Police Officer.** Emails circulated as received.
4. **Ward Councillor's Report**
Herefordshire Council Leader's report – will be circulated.
 - 4.1 Open Session
 - 4.2 Close Open session
5. **Chairman's report** – circulated.
 - 5.1 To acknowledge resignation of Cllr Kevin Smith
6. **To consider Delegated Powers for the clerk:**
 - 6.1. Spend within budget when necessary
 - 6.2. Comment on Planning Applications when necessary
 - 6.3 To liaise with Lengthsman/Locality Steward when necessary
7. **To consider adopting the following circulated revised policies:**
 - 7.1 Adopt the amended Standing Orders – circulated.
 - 7.2 To consider adopting revised NALC Financial Regulations 2020 – circulated
 - 7.3 To consider adopting Risk Assessment Schedule - circulated
8. **New Bridge Community Centre – letter circulated**
9. **Planning: No 221822 Stoke Lea – circulated.**
10. **To approve and sign the minutes** of the Parish Council Meeting held on
Wednesday 13th July 2022
11. **Highways and Environmental Matters:**
 - 11.1 Footpath Officer Reports
 - 11.2 Village maps
 - 11.3 Byford Common – footpath signage
 - 11.4 Update on proposed grant-funded drainage work
 - 11.5 Jubilee trees

- 11.6 Bus Stop – Byford (MG)
- 11.7 Signage indicating no access to cross the river (MH)
- 11.8 Update on A438 speed limit restrictions (SK)

12. Finance: Schedule of payment sheet (circulated). Account's sheet (circulated)

- 12.1 Agree payment of outstanding invoices.
- 12.2 To consider adopting a Standing Order
- 12.3 Agree a date for Budget/Precept setting

13. Processes to be considered following HALC training:

- 13.1 All Parish Council Business to go through the Clerk
- 13.2. Creating Working Groups
- 13.3 Consider business signatures
- 13.4 Consider appointing a spokesperson
- 13.5 Participatory budgeting
- 13.6 Consider developing a risk register - circulated

14. To consider a .gov website (HALC and SLCC requesting urgent attention to:

- 14.1. Consideration to change current website to a .gov website
- 14.2. Consideration to the provision of .gov emails for all Cllrs and Clerk

15. Neighbourhood Development Plan

- 15.1 Consider appointing a Co-ordinator
- 15.2 Consider reviewing the existing Plan

16. Date of next Parish Council meeting:

Wednesday 9th November 2022 – 7.00pm in the Village Hall

Signed: *Lesley Hay* Date: 30th September 2022

BISHOPSTONE GROUP PARISH COUNCIL
Schedule of Payments Required Date: August 2022

PAYABLE TO	FOR	GROSS AMOUNT £
Lesley Hay	Clerk's salary	As per contract
PAYE	PAYE	£65.60
Expenses	August Expenses	£40.80
Eyelid Productions	Annual website support	£100.00
SS Hall Hire	Hall hire - HALC training	£16.00

BISHOPSTONE ANF GROUP PARISH COUNCIL
Schedule of Payments Required Date: Sept 2022

PAYABLE TO	FOR	GROSS AMOUNT £
Lesley Hay	Clerk's salary	As per contract
PAYE	PAYE	£65.60
Expenses	Sept Expenses	£18.10
HALC	Training	£268.10