

BISHOPSTONE GROUP PARISH COUNCIL

Web site address: bishopstonegrouppc-hereforshire.co.uk

Councillors are duly summoned to attend the
Annual Parish Council Meeting
on
Wednesday 5th May 2021
following the Annual Parish Meeting

Keeping in line with the present Government guidelines – it has been agreed that this meeting will be a virtual meeting held via Zoom – please contact the Parish Clerk – Lesley Hay – for a link to the meeting: thelesleyhay@hotmail.co.uk

AGENDA

1. To: Elect a Chairman/Sign Declaration of Office
2. To: Elect a Vice Chairman
3. To Receive Apologies for Absence
 - 3.1 Confirm resignation of Cllr Neil Newton.
4. All councillors to confirm Declarations of Interest and Applications for Dispensation
5. To: Elect other Officers:
 - 5.1 Confirm Responsible Finance Officer
 - 5.2 Footpath Officers
 - 5.3 Planning Officers
6. To Receive Reports:
 - 6.1 Ward Councillor report
 - 6.2 Policing Matters - Local Police Officer/Community Support Officer
7. Open session - Matters raised by local residents.
 - 7.1 Close open session
8. To Approve Minutes of Meeting held on Thursday 11th March 2021
Matters arising and update:
9. Finance Matters:
 - 9.1 Bank Balances - circulated
 - 9.2 To approve the Annual Governance Statement 2020/2021
 - 9.3 To Approve the Annual Accounts for 2020/2020
 - 9.5 Chairman to sign Certificate of Exemption

- 9.6 To Appoint an Internal Auditor
- 9.7 To Consider and Approve payment of outstanding invoices:
 - 9.7.1 Schedule of Payments circulated:
 - 9.7.2 Insurance Renewal 2021/2022 (if quote available)
 - 9.7.3 Donation to Internal Auditor

- 10. To Consider adopting the Standing Orders; Financial Regulations; Financial Risk Assessment; Safeguarding Statement and to consider adoption of revised Code of Conduct (if available) will be circulated.

- 11. Planning updates since last meeting:
 - 11.1 APPLICATION NO & SITE ADDRESS: Planning Consultation – 210959 Safari Tent; Grass field South of Knapp Farm Bridge Sollars.

- 12. Lengthsman / Locality Steward
 - 12.1 Confirm D C Gardening contract 2021-2022
 - 12.2 Lengthsman work sheet for May/June
 - 12.3 Confirm Lengthsman Balfour Beatty Contract 2021/2022 – submitted
 - 12.4 Footpath Officers' Reports
 - 12.5 Litter pick
 - 12.6 Byford Common sign/Dog Fouling signs

- 13. Brief update on 'Making space for Nature in our parish'

- 14. Items for the Next Agenda ([no discussion]):

- 15. To Confirm the Date of the Next Parish Council Meeting as Thursday 8th June 2021.

Venue to be confirmed nearer to the date of meeting.

Signed:*Lesley Hay*

Parish Clerk

Date: 29th April 2021