

BISHOPSTONE GROUP PARISH COUNCIL

Councillors are duly summoned to attend the
Annual Parish Council Meeting

on

Thursday 9th May 2019

following the Annual Parish Meeting
in New Bridge Community Centre

AGENDA

1. To: Elect a Chairman/Sign Declaration of Office
2. To: Elect a Vice Chairman
3. To Receive Apologies for Absence
4. All councillors to confirm Declarations of Interest and Applications for Dispensation
5. To: Elect other Officers:
 - 5.1 Confirm Responsible Finance Officer
 - 5.2 Footpath Officers
 - 5.3 Planning Officers
6. To Receive Reports:
 - 6.1 Ward Councillor report
 - 6.2 Policing Matters - Local Police Officer/Community Support Officer
7. Open session - Matters raised by local residents.
 - 7.1 Close open session
8. To Approve Minutes of Meeting held on Thursday 14th March 2019
Matters arising and update: Update
9. Finance Matters:
 - 9.1 Bank Balances - circulated
 - 9.2 To approve the Annual Governance Statement 2018/2019
 - 9.3 To Approve the Annual Accounts for 2018/2019
Chairman to sign Certificate of Exemption
 - 9.4 To Appoint an Internal Auditor
 - 9.5 To Consider and Approve payment of outstanding invoices:
 - 9.5.1 Schedule of Payments circulated:
 - 9.5.2 Insurance Renewal 2019/2020 (if quote available)
 - 9.5.3 Donation to Internal Auditor
 - 9.6 Confirm submission and reimbursement of VAT claim

Parish Clerk : Lesley Hay

Bank Croft Monkland Leominster Herefordshire HR6 9DB

10. To Consider adopting the Standing Orders; Financial Regulations; Financial Risk Assessment; Safeguarding Statement and to consider adoption of revised Code of Conduct as circulated.
11. Planning updates since last meeting:
 - 11.1 Update on Neighbourhood Plan – Referendum Notice
 - 11.2 APPLICATION NO & SITE ADDRESS: Planning Consultation - 191329 - Plot 1 Fishing Hut At Knapp Farm, C1098 From C1097 To Lulham Cottage, Bridge Sollars, HR4 7JW DESCRIPTION: Replacement of approved fishing hut with new fishing hut for glamping or holiday letting purposes. Retrospective.
12. Lengthsman / Locality Steward
 - 12.1 Confirm D C Gardening contract 2019-2020
 - 12.2 Lengthsman work sheet for May/June
 - 12.3 Sign Lengthsman Balfour Beatty Contract 2019/2020
 - 12.4 Confirm P3 and Lengthsman Maintenance Plan completed for 2019-20
13. Items for the Next Agenda ([no discussion]):
14. To Confirm the Date of the Next Parish Council Meeting as Thursday 11th July 2019 - David Hutton to give presentation.

Signed:*Lesley Hay*

Parish Clerk

Date: 3rd May 2019