

**BISHOPSTONE GROUP PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING HELD AT THE NEW BRIDGE
COMMUNITY CENTRE 8TH MAY 2014**

Present

John Macklin (Chairman), Sue Hubbard (Vice-chairman and Acting Clerk), Trevor Hunt, John Verry, Muriel Holmes, Cathie Draper, Rosemary Morgan, Serena Crump, Penny Redshaw

In attendance 10 members of the public

1 Election of Chairman

John Macklin was unanimously elected to serve for the coming year

2 Election of Vice-chairman

Sue Hubbard was unanimously elected to serve for the coming year

3 Apologies for absence

Apologies were received from Ward Councillor Adrian Blackshaw.

4 Resignation

The chairman read out an email of resignation from Petra Hickey.
Resolved that the chairman would convey the council's thanks to Petra and that the vacancy be advertised in the usual way

5 Declarations of interest

Cllr Hubbard expressed an interest in item 11(a)

6 Open discussion for residents to raise matters of local interest

No matters were raised

7 Adoption of minutes

Resolved that the minutes of meetings held on 14 Nov 2013, 9 Jan 2014 and 13 March 2014 be adopted and signed

8 Adoption of existing Standing Orders, Financial Regulations, Inventory of Assets and Freedom of Information Publication Scheme

Resolved to adopt all without any change

9 Planning applications

a) Application P140521/FH. The Cottage, Bishopstone, Proposed conversion of outbuilding to form an annex for existing dwelling and occasional holiday use

Resolved to support the application

b) Application P141024/F. Land at Flag Station Mansel Lacy, Proposed erection of 4 poultry buildings, associated feed bin, hard standing and access road

Daphne S Hubbard

5 letters from residents living next to the proposed site were read out and representations were heard from residents present at the meeting. **Resolved** to oppose the application making the following comments

- The site is not appropriate for this type or size of development
- The application is not accurate as it lists only three dwellings that will be affected and ignores at least 9 other dwellings at Shetton situated within 300-400 metres of the proposed site
- There is a high risk of flooding and of pollution caused either by flooding or when cleaning out
- There will be high levels of pollution by dust, noise, odour and emissions but assessments of these have only been carried out towards the A480 and not towards the dwellings at Shetton
- The screening mentioned in the application consists of mature trees. If the application is granted it should be subject to a condition for sectional felling and replanting of this woodland in such a way as to maintain an adequate permanent screen.
- A full Environmental Impact Assessment should be carried out before the application is considered.

c) P131743 Appeal. Land adjoining Lord Nelson Antiques Centre, Bishopstone. Erection of owner's dwelling to replace existing residential accommodation lost by expansion of antiques centre business. Representations from members of the public were heard and the previous response made by councillors was reviewed

Resolved to make a representation to the Planning Inspector reiterating councillors' opposition to the application and adding the following points

- The planned increase of business at the Antiques Centre, which is given as the reason that the dwelling is needed, will bring additional problems from traffic turning on and off the A438 at a point where there is already limited visibility. If a house is built on the overflow car park as proposed there will be even less parking space available for the additional customers. This will create further problems through customers attempting to park on the main road where traffic is very fast moving.
- Results of a recent questionnaire carried out as part of the consultation for our Neighbourhood Plan show that the majority of the residents of Bishopstone wish to retain the existing "settlement boundary" and do not want development to take place outside it. This dwelling would be a considerable way outside that boundary.
- The proposed dwelling would not increase the available housing stock on the open market in the parish, as it replaces the owner's existing residential accommodation, and so would not be of benefit to the parish as claimed in the appeal statement.

10 Approval of payments

Resolved to approve the following payments

- a) Hire of community centre for parish council meeting £21

Daphne S Husband

b) Annual internal audit £40

Resolved to approve the following payments for the Neighbourhood Plan

- a) Councillor Hubbard, stationery for questionnaire £85-31
- b) PIP Printing for questionnaire £51-60 (retrospective)
- c) PIP Printing for questionnaire £24 (retrospective)
- d) Hire of community centre £14

11 Insurance renewal

Resolved to renew the council's insurance with AON and to approve payment of £421-17

12 Year end accounts and external audit

Resolved to approve the year end accounts

Resolved to approve the accounting statements in the Annual Return

Resolved to accept and approve the Annual Governance Statement made in the Annual Return

13 Information Sheet

After considering items on the information sheet councillors **Resolved** to invite Locality Steward Philip Pankhurst to attend the July meeting to speak about the Lengthsman Scheme

14 Neighbourhood Planning

Cllr Hubbard reported that questionnaires has been sent out and returned with an estimated return rate of 84%. The responses were being analysed in order to present a report at the Annual Parish Meeting. Councillors thanked Cllr Hubbard for her work in organising the questionnaire.

15 Appointment of Clerk

The Acting Clerk reported that two firm applications had been received, **Resolved** that the Chairman with Cllrs Draper and Crump would form an interview panel to see the applicants, to be clerked by Cllr Hubbard

16 Annual Meeting

Resolved to have a presentation of the questionnaire results with the large parish map available for residents to see.

17 Newsletters

Resolved to increase the number of newsletters to 210 in order to ensure that every household receives a copy, to begin in time for the June edition.

18 Items for next meeting

Lengthsman scheme

Date of next scheduled meeting Thursday July 10th

Daphne S Hubbard