

BISHOPSTONE GROUP PARISH COUNCIL

Councillors are duly summoned to attend the
Annual Parish Council Meeting
on
Thursday 10th May 2018
following the Annual Parish Meeting
in New Bridge Community Centre

AGENDA

1. To: Elect a Chairman/Sign Declaration of Office
2. To: Elect a Vice Chairman
3. To Receive Apologies for Absence
4. All councillors to confirm Declarations of Interest and Applications for Dispensation
5. To: Elect other Officers:
 - 5.1 Confirm Responsible Finance Officer
 - 5.2 Footpath Officers – confirm signed/returned Footpath Officers Guidelines form to Balfour Beatty.
 - 5.3 Planning Officers
6. To Receive Reports:
 - 6.1 Ward Councillor report
 - 6.2 Policing Matters - Local Police Officer/Community Support Officer
7. Open session - Matters raised by local residents.
 - 7.1 Close open session
8. To Approve Minutes of Meeting held on Thursday 8th March 2018

Matters arising and update: Update
(8.1) Data Protection Laws – Microshade Business Consultants Ltd
(8.2) Community Governance review update
(8.3) Update Footpath - M250 Bishop Lane
9. Finance Matters:
 - 9.1 Bank Balances - circulated
 - 9.2 To approve the Annual Governance Statement 2017/2018
 - 9.3 To Approve the Annual Accounts for 2017/2018
 - 9.4 To Appoint an Internal Auditor
 - 9.5 To Consider and Approve payment of outstanding invoices
 - 9.5.1 Schedule of Payments circulated:

- 9.5.2 Insurance Renewal 2018/2019
- 9.5.3 Payment to Internal Auditor
- 9.5.4 Confirm submission for VAT reimbursement
- 9.5.5 Part time Clerks NALC wage review

- 10. To Consider adopting the revised Standing Orders (circulated); Financial Regulations; Financial Risk Assessment; Code of Conduct; Safeguarding Statement
- 11. Planning updates since last meeting:
 - 11.1 Update on Neighbourhood Plan
- 11. Lengthsman work sheet for June and July 2018
- 12. Items for the Next Agenda ([no discussion]):
- 13. To Confirm the Date of the Next Parish Council Meeting

Signed:*Lesley Hay*

Parish Clerk

Date: 3rd May 2018