

BISHOPSTONE GROUP PARISH COUNCIL
COUNCILLORS ARE SUMMONED TO ATTEND
A PARISH COUNCIL MEETING
AT THE NEW BRIDGE COMMUNITY CENTRE
ON THURSDAY 12TH JANUARY 2012 AT 7.30PM

Minutes

Present – Chairman John Macklin, Vice Chair Sue Hubbard, Cllr Serena Crump, Cllr Ann Midwinter, Cllr Muriel Holmes, Cllr Lillian Allsopp, Cllr Trevor Hunt, Cllr John Verry, Clerk Katrina Bevis, and Rosemary Morgan.

1. Apologies – Cllr's Cathy Draper, Penny Redshaw, Petra Hickey.

2. New Councillor Rosemary Morgan – Unanimous decision to co-opt Mrs Morgan on to the Parish Council – **Declaration of acceptance signed and witnessed.**

3. Declarations of interest – **none made – RESOLVED.**

4. Adoption minutes from the meeting – 8th Dec 2011. – **ADOPTED and signed by Chairman.**

5. Open discussion for local residents to raise matters relevant to the Parish Council – The period will be limited to 10 minutes and only agenda items may be discussed – **No members of the Public attended.**

6. Verbal report from Ward Councillor Adrian Blackshaw – **None available.**

7. Payment of invoices

Clerk's salary – £361.28
Expenses – £4.60
Mileage - £11.43
Hall hire –£42.00

All payments accepted by Councillors. RESOLVED.

8. Planning application for 1 The Paddocks, Mansell Gamage Herefordshire

Feedback from meeting 8th December 2011 – Still awaiting response. **Clerk to find out who Mark Lane's Supervisor is and send another email cc'd to Adrian Blackshaw. CLERK TO ACTION.**

9. Planning applications for –

- a) Old Mansell Church, Mansell Gamage Hereford HR4 7LE
Application number – DMN/113241/L
Installation of timber lattice ridge beam to provide additional support (listed building)

Councillors have no objections to this application. RESOLVED

- b) The Old Pump House Byford Hereford HR4 7LD
Application number – DMN/113551/FH
Timber framed garage and store for two cars and bicycles.

Councillors have no objections to this planning application. RESOLVED.

10. Feedback from the Jubilee Planning meeting on 14th December 2011 with regards to:-

- a) Tree's for each Parish - £20.00 per tree agreed (x 5 Parishes) Total £100.00, tree's to be planted in Church yards with the exception of Mansell Gamage where it will be planted near to the Notice Board.
- b) Tree plaques – Engraved brass plaque 4” x 2” £4.80 x 5 - £24.00, plaque supports £15.00 approx for 5. Total - £39.00
- c) Coins / keepsakes for the children –
- i) £12.99 per coin(from the Royal Mint) + postage x 36 children in the Parishes approx. Total - £468.00 + postage

Or

- ii) design your own coins £70.00 per side tool set up cost (£140.00) minimum order of 100 @ £1.48 - £148.00, velvet coin pouch 26p (optional) cost per 100 minimum order £26.00

Total - £288.00 without coin pouch.
£314.00 with coin pouch.

It was decided different ideas should be looked at a lower cost.

- d) Portaloo's - £60.00 drop off and pick up fee per unit. £75.00 per unit for weekend. Total - £135.00 per unit – 2 portaloo's would be needed for event held in the daytime at Garnons. Total £270.00.

Given the feedback with regards to the figures, the Councillors raised the following points for each suggested event.

GARNONS DAYTIME SPORTS EVENT –

- Attendance – Councillors raised concerns over the amount of children/families who would attend, due to having the event on the Parkland, a substantial number of people would be need to attend to make the event worthwhile. Feedback from Parishioners to date has shown a lack of support due to attending family or other events.
- Wet weather – Councillors raised the point regarding a wet weather plan, did we have one?

COST - £270.00 Portaloo's

NEW BRIDGE COMMUNITY CENTRE 50'S PARTY –

- Attendance - The Community Centre lends itself to this type of event, with kitchen and toilets available - £42.00 hire for the evening.
- Band – John Macklin has booked this at the cost of £210.00
- Children's sports events and a "street party tea" could be held in the Community centre and the grounds next to it prior to the evening event, to cut costs and meet the problems faced should the weather let us down.

COST - £252.00

It was decided that the Garnons sports event should not take place as a separate event but incorporated within the New Bridge event.

Total predicted expenditure for the Jubilee New Bridge evening event, trees and plaques.

Trees and plaques	£139.00
Band	£210.00
Hall Hire – Dec and Feb	£28.00
Hall Hire - 3 planning meetings March – May	£63.00
Hall Hire on night	£42.00
Estimated cost to date	£482.00

This update would be fed to the residents at the meeting on 1st February 2012.

11. Precept Budget for 2012/2013.

Chairman worked through prepared documents for the Precept. After a lengthy discussion the following figure was decided on.

Option 2 - £4325.00 + 5% inflation – (minus £350.00 Jubilee cost) £3975 + 5% = £4173.75

(£4325.00 is the projected expenditure for 2011/12.) The precept has remained the same for the 2 previous years at £3885.00)

Precept £4173.75

The Jubilee Costs would be funded from the Parish Councils reserve account.

12. The Parish Notice Boards

The Parish Notice Boards and their contents were discussed after complaint from a parishioner. – The complaining letter was read to Councillors from the member of the public. A discussion was held regarding what documents/adverts were currently in the Notice Boards, it was decided that the boards were to be cleared out of anything other than Parish Council documents / news or events, and monitored at the next meeting. ACTION – Clerk to write to complainant with an update.

13. A.O.B.

- Cllr Hunt requested updates on hedge-cutting complaints from the agenda 8th December 2011 – he was informed a notice had been prepared and put in each notice board asking landowners to ensure the highways had been suitably cleared as well as being duplicated in the Newsletter, a letter had been sent our Ward Councillor Adrian Blackshaw bringing the matter to his attention with copies of the complaining letters and our response, and letters sent to complaining parishioners stating the actions which had been carried out. RESOLVED.
- Road maintenance – The Clerk informed Councillors of the list of work reported, each reported complaint had been released and awaiting action. ACTION Clerk to monitor.
- Cllr Midwinter raised the matter of refuse collection – ACTION to be discussed at the next meeting.

Next Parish Council meeting March 8th at the New Bridge Community Centre 7.30pm.