

BISHOPSTONE GROUP PARISH COUNCIL
Councillors are summoned to attend a meeting of the Parish Council
To be held on Thursday 10th March 2016 - 7.30 pm
at the Newbridge Community Centre, Bridge Sollars

Present: Councillor John Macklin (Chair), Councillor Sue Hubbard (Vice), Councillor Muriel Holmes, Councillor Sharon Knights, Councillor Neil Newton, Councillor Rosemary Morgan, Councillor Penny Redshaw, Councillor Serena Crump, Ward Councillor Steve Williams.

No members of the public were present.

1. No apologies for absence were received.
2. No declarations of interest or written requests for dispensations were received.
3. The minutes of the last meeting held 14/01/16 were approved and signed as a true record.

Resolved

4. Open Session - To receive brief verbal reports/discussion/comments from:
 - 4.1 Ward Councillor report: Steve Williams began by apologising for his non-attendance at the last meeting which was due to a mistake in his diary. Linzy Outram (localities steward) has organised gully clearing and pothole repairs by Balfour Beatty. Herefordshire Council is not satisfied with Balfour Beatty's overall performance and Council Leader AW Johnson is putting together an action plan to try to improve matters.
Herefordshire Council's service delivery will change drastically by 2019 as the council moves towards becoming a purely commissioning authority. Parish councils need to prepare for this and plan their budgets to enable them to pay for the extra services that they will have to deliver.
There is a county wide initiative to locate and identify "Verdun Oaks" planted after WW1 – councillors will investigate this in our own parishes. **Resolved**
 - 4.2 Footpath Officers reports: The lengthsman has cleared fallen trees and overhanging branches from bridleway MG3. After many unsuccessful attempts since last November to obtain delivery of materials from Balfour Beatty the chairman has arranged to collect them himself from the depot. This will enable the lengthsman to complete footpath works scheduled for this financial year. The lengthsman will also carry out necessary highways works including ditching to ensure that the full allocation of funding is spent. **Resolved**
 - 4.3 Chairman: An email has been received today from Stephen Price, owner of the proposed Bishon Farm development, to say that Herefordshire Council Planning Officers have advised moving the houses to a site which is outside both the old and new settlement boundaries. This change would be contrary to the wishes of the community and to the housing policies in our draft NDP. Councillor Hubbard was instructed to write to our NDP Planning Support Officer to express our serious concerns about this and to ask for clarification. **Resolved**
 - 4.4 Local residents. No residents at meeting
Close open session.
5. Planning
 - 5.1 Planning applications: 160549 Proposed replacement of fishing hut for glamping holiday let. Knapp Farm, Bridge Sollars. Councillors unanimously supported the application **Resolved**
 - 5.2 Planning application: 160563 Gypsy Wagon, Green Lane, Byford. HR4 7LD for Glamping holiday lets. Councillors unanimously supported the application. **Resolved**

BISHOPSTONE GROUP PARISH COUNCIL

Councillors are summoned to attend a meeting of the Parish Council

To be held on Thursday 10th March 2016 - 7.30 pm

at the Newbridge Community Centre, Bridge Sollars

- 5.3 Retrospective planning for Magna Castra Farm -132870 – above ground slurry tank-application granted 26/01/16. PC only informed when permission was granted.

Noted

6. Finance:

- 6.1 To approve payments to DC Gardening Services: December £120 (£100+£20 vat) (retrospectively)
- 6.2 To approve payment to Pip Printing 128.60 (Retrospectively) Nov/Dec
- 6.3 To consider payments to DC Gardening Services: £48 (£40 + £8 vat) & £432 (£360 + £72 vat)
- 6.4 To consider clerks expenses £13.23
- 6.5 To consider Clerk salary
- 6.6 To consider reimbursement to Cllr Hubbard for printing connected with neighbourhood Plan £36.00
- 6.7 To consider reimbursement to clerk for purchase of laptop, anti virus and Office £607.97
- 6.8 To consider payment to Pip Printing for Newsletter £128.60 Feb
- 6.9 To consider payment to Herefordshire Council for non contested election. £150.60
- 6.10 To consider HALC subscription for 2016/2017 - £406.68 – (£338.90 + £67.78 vat)

Payments received:

Newsletter Advertisement – Nurseries £10.00

Herefordshire Council – refund lengthsmen payments to 31st Dec - £600.00

HALC/NALC – grant for computer purchase - £383.00

Balance in current A/C to 25/ 02 /16 £3924.82

Balance in reserve A/C to 25/02 /16 £4,455.20

All payments and bank statements were agreed by all councillors **Resolved**

7. Actions on Information Sheet: See item 10 below **Resolved**
8. Neighbourhood Plan update: The steering group has agreed a final draft of the NDP and Councillor Macklin will add illustrations and prepare the lay-out for printing. Ward councillor Steve Williams congratulated the steering group on all their hard work in preparing the NDP. Councillors formally adopted the draft NDP to go forward to Reg 14 Consultation **Resolved**. Councillor Hubbard will obtain quotations for printing 250 copies and will attend a funding workshop on April 13th. Because of the amount of work still to do and uncertainties caused by possible changes to the Bishon Farm development it will not be possible to have it ready for the Parish Meeting in May. Councillors agreed to change the topic for the meeting and Steve Williams offered to ask Linzy Outram to be our speaker **Resolved**
9. To consider Newsletter and Website: Councillor Redshaw does not wish to continue her work on the parish newsletter and website after this year. She has had problems with the newsletter printers and has a competitive quote from a printer in Coventry but councillors felt that it would be preferable to use a local printer if possible. It was agreed to obtain quotes from several local printers, to start looking for a new editor for the newsletter and to ask advice from HALC about the website. **Resolved**
10. To consider inconsistencies within communication from Herefordshire Council: A letter has been received from the clerk of Peterchurch Parish Council expressing his council's dissatisfaction with the level of service provided by Herefordshire Council and its contractors, and asking other parish council councils to highlight similar problems they encountered. Councillors agreed that this could have a positive effect and that our clerk should write formally to Balfour Beatty, copied to the Leader of the Council and Ward

BISHOPSTONE GROUP PARISH COUNCIL
Councillors are summoned to attend a meeting of the Parish Council
To be held on Thursday 10th March 2016 - 7.30 pm
at the Newbridge Community Centre, Bridge Sollars

Councillor, setting out the problems she had encountered in trying to obtain materials for our lengthsman. **Resolved**

11. Items for next agenda: Neighbourhood Development Plan
12. Date of next meeting 12/05/16.