

BISHOPSTONE GROUP PARISH COUNCIL

For meeting held on Thursday 14th January 2016 - 7.30 pm
at the Newbridge Community Centre, Bridge Sollars

Present: Councillor John Macklin (Chair), Councillor Sue Hubbard (Vice), Councillor Cathy Draper, Councillor Muriel Holmes, Councillor Sharon Knights, Councillor Neil Newton, Councillor Rosemary Morgan, Councillor Penny Redshaw, Councillor Serena Crump and R. Plant (Clerk).

No members of the public were present.

1. No apologies for absence were received.
2. No declarations of interest and written requests for dispensations were received.
3. The minutes of the last meeting 12/11/15 were approved and signed as a true record.
Resolved
4. Open Session - To receive brief verbal reports/discussion/comments from:
 - 4.1 The Ward Councillor was not available.
 - 4.2 Footpath Officers reports: The lengthsman has cleared footpath BY29 repaired the style and also cleared the marsh. Good work.
The Kenchester style KT1 is to be repaired.
Ward Councillor Steve Williams had requested materials from Balfour Beattie for repairs, this was also followed up by the clerk to the locality steward, Linzi Outtram but no reply and no materials have been received. The clerk will try again. **Resolved**
 - 4.3 Chairman: The lengthsman was used recently as an emergency to unblock a drain which caused a road to flood in Byford resulting in a villager having a flooded garden. This worked very well. **Resolved**
Some of the noticeboards require attention. Councillor Newton will stain the board at Kenchester, Councillor Macklin will stain the board at Mansell Gamage and look at the board at Bishopstone which is becoming more difficult to unlock, Councillor Hubbard will put some oil on the board at Byford Common. **Resolved**
 - 4.4 No residents at meeting.
Close open session.
5. Planning
 - 5.1 No planning applications/responses
6. Finance:
 - 6.1 To consider payments to DC Gardening Services: December £120.00 (inc £20 vat)
 - 6.2 To consider clerks expenses £31.39
 - 6.3 Clerk salary
Balance in current A/C to 11/12/15 £3635.04
Balance in reserve A/C to 30/11/15 £4455.05
All payments and bank statements were agreed by all councillors. **Resolved**
7. Actions from mail on Information Sheet: An email is to be sent by the clerk to Balfour Beattie requesting a smaller vehicle be used for collecting refuse from Byford Common. The refuse was collected today (Thursday 14th January) for the first time and the vehicle has pushed the verge into the ditch. This ditch had been previously dug out by Balfour Beattie to help prevent flooding. **Resolved**
The Golden Valley Support Team have offered to attend the next Parish Council meeting, Councillor Macklin will arrange this. **Resolved**
8. Neighbourhood Plan update: The draft has been updated and circulated to councillors, ward councillor and steering group members, if anyone has any comments could they please contact Councillor Hubbard. Councillor Hubbard would like a volunteer to complete the funding application form for the next consultation period. There will only be a six month

period for using this funding so it is not imminent. No offers at present. Councillor Draper reported that some Neighbourhood Plans have been criticised for failing to identify sufficient land for development. Councillor Hubbard will ensure all landowners, who own land within the Bishopstone Group area but do not live within the area, receive a copy of the draft for comment. All landowners within the area have already received a copy.

Resolved

9. The sandbags held at Byford are no longer any use. Another storage area needs to be found before any further bags are requested. If any bags are required urgently then some can be used from Bishopstone. **Resolved**
10. Recently there has been flooding on the A438. This has been attributed to water pouring off the fields and onto the road. If the field is ploughed in the opposite direction it may help to alleviate the flooding problem.
11. The audit recommendation in preparation for 2017 is for 2 internal audits per year. Councillor Macklin has spoken to the person who carries out our internal audit and he is quite happy to carry out 2 per year, commencing the beginning of the new financial year. **Resolved**
12. Some requests have been received for inserts in Newsletter/Website. Details of the clergy and GP surgeries will be inserted into the next Newsletter. The website will always display a copy of the draft minutes when completed which will be changed to adopted minutes when agreed by Councillors. Planning application should always be put onto the website as should audit requirements. **Resolved**
13. Items for next agenda: Neighbourhood Plan and Byford sandbag situation/ storage.
14. Date of next meeting 10/03/16.

Name:

Designation

Date