

BISHOPSTONE GROUP PARISH COUNCIL
MINUTES
of Parish Council Meeting
held on Thursday 9th July 2015 - 7.30 pm
at the Newbridge Community Centre, Bridge Sollars

Present: Councillor John Macklin, Councillor Sue Hubbard, Councillor Cathy Draper, Councillor Serena Crump, Councillor Rosemary Morgan, Councillor Penny Redshaw and Councillor Neil Newton.

Ward Councillor Steve Williams.

No members of the public were present.

1. Apologies for absence received from Councillor Muriel Holmes – unable to change work shift.
2. No declarations of interest and written requests for dispensations were received. **Resolved**
3. The minutes of the meetings held March 12th and May 14th were both approved and signed as a true record. **Resolved**
4. Open Session - To receive brief verbal reports/discussion/comments from:
 - 4.1 Ward Councillor Steve Williams was welcomed to the meeting. No report was given at this meeting. **Resolved**
 - 4.2 The footpath officer has received a request that the footpath BN3 be trimmed back, the brambles are making walking difficult. The lengthsman is to be asked to cut this back. **Resolved**
 - 4.3 A request has been received from a resident, regarding extending the speed restriction along the A438 to the junction U90018, the Bunshill turning. The clerk is to contact the locality steward from Balfour Beattie to arrange a site meeting. **Resolved**
 - 4.4 No residents at the meeting. **Resolved**
5. Planning:
 - 5.1 Planning Number 151488 - The Cottage, Bishon Lane, Bishopstone, Hereford, HR4 7HZ
Proposed rebuilding of existing outbuilding to form annex for existing dwelling and occasional holiday use.
APPLICANT(S): Mr & Mrs Garzarolli
GRID REF: OS 342560, 243118. All Councillors supported this application. The clerk to email the planning officer on 10th July 2015. **Resolved**
6. Lengthsman:
 - 6.1 Councillors agreed prioritisation of work and amounts to claim from Balfour Beattie, in order to claim the grant for the lengthsman, as per BB form.

1	Verge	£482
2	Hedges and fences	£200
3	Drainage	£1000
4	Minor items	£200
5	N/A	
6	Check salt bins	£50
7	Public rights of way	This comes under the P3 scheme. Resolved
7. To consider pension/provider as per government legislation. Councillors agreed to enrol in NEST, approved by government. The named responsible person for this is Councillor John Macklin. **Resolved**

8. Finance:
- 8.1 To consider payment to Pip Printing for newsletter: £128.60 (Retrospectively)
 - 8.2 To consider payment to DC Gardening Services: £240.00 (Retrospectively)
 - 8.3 To consider clerk's expenses £56.66.
 - 8.4 To consider payment to NBCC for room hire £14.00
 - 8.5 To consider paying £100 towards the broadband fee at the NBCC (used by the PC for planning applications and agreed at a previous meeting)
 - 8.6 Bacs payment received: C Rees, Newsletter Ad: £10.00
- Balance in current A/C to 25/06/15: £2855.62.
 Balance in reserve A/C at 29/05/15: £4454.15.
 All Councillors agreed payment be made for all amounts.
 Bank statements were agreed and signed by 2 Councillors. **Resolved**
9. Councillors agreed to clarify content for inclusion in the Newsletter.
- 1 No contentious articles will be printed.
 - 2 Secular only.
 - 3 Advertising will be restricted so that the Newsletter remains at the current size.
- Resolved**
10. Councillors agreed mail/clerks' actions on the Information Sheet. **Resolved**
11. The purchase of a new laptop was discussed. Councillors were in agreement to try for the funding as advertised in the HALC Newsletter. This is available from September. **Resolved.**
12. Councillors agreed to adopt the Financial Regulations (adjusted to suit Bishopstone GPC) using the HALC/NALC template. Councillors also agreed that the Standing Orders should also be adapted using the HALC/NALC template for the next meeting. **Resolved**
13. The list for PC meetings for the year 2015/2016: 10/09/15, 12/11/15, 14/01/16, 10/03/16, 12/05/16 (Annual Parish Meeting), 19/05/16 (Annual meeting), 14/07/16, 08/09/16, 10/11/16 was adopted by the Parish Council. **Resolved.**

Signed :

Designation:

Date: